SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS
OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, & 30

1. REQUISITION NUMBER	PAGE 1 OF

2. CONTRACT NO.	3. AWARD/EFFECTIVE DATE	4. ORDER NUMBER	5. SOLICITATION NUMBER	6. SOLICITATION ISSUE DATE
Assigned After Award	Refer to 31		47QSMD20R0001 -- REFRESH #16	19 May 2023

7. FOR SOLICITATION INFORMATION CALL:

a. NAME	b. TELEPHONE NUMBER *(No collect calls)*	8. OFFER DUE DATE/ LOCAL TIME
GSA FAS 3QSAC		

9. ISSUED BY	CODE	10. THIS ACQUISITON IS	11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED	12. DISCOUNT TERMS

9. ISSUED BY CODE

GSA FAS 3QSAC
100 S INDEPENDENCE MALL WEST
PHILADELPHIA, PA, 19106

10. THIS ACQUISITON IS
[X] UNRESTRICTED
[ ] SET ASIDE: ____ % FOR
  [ ] SMALL BUSINESS
  [ ] HUBZONE SMALL BUSINESS
[ ] 8(A)

NAICS:
SIZE STANDARD:

11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED
[X] SEE SCHEDULE

12. DISCOUNT TERMS

13a. [ ] THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)
13b. RATING

14. METHOD OF SOLICITATION
[ ] RFQ [ ] IFB [X] RFP

15. DELIVER TO	CODE	16. ADMINISTERED BY	CODE
ORDERING AGENCY		SEE BLOCK 9	

17a. CONTRACTOR/ OFFEROR CODE FACILITY CODE	18a. PAYMENT WILL BE MADE BY CODE
OCT CAPITAL TECHNOLOGY JV LLC 1311 CAPULET CT MC LEAN,VA,221022756 ,. UEI Number :NMBNQ2E5GKL5 TELEPHONE NO.	ORDERING AGENCY

[ ] 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER

18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED [ ] SEE ADDENDUM

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	Multiple Award Schedule The contract summary associated with this award package is hereby incorporated and made a part of this contract *(Use Reverse and/or Attach Additional Sheets as Necessary)*				

25. ACCOUNTING AND APPROPRIATION DATA	26. TOTAL AWARD AMOUNT *(For Govt. Use Only)*

[X] 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4. FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA [ ] ARE [ ] ARE NOT ATTACHED

[ ] 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA [ ] ARE [ ] ARE NOT ATTACHED

[ ] 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN ___N/A___ COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN.

[ ] 29. AWARD OF CONTRACT: REF. _____ OFFER DATED _____. YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:

30a. SIGNATURE OF OFFEROR/CONTRACTOR	31a. UNITED STATES OF AMERICA *(SIGNATURE OF CONTRACTING OFFICER)*
DocuSigned by: Katey Grogan (DBF67C6AB9924F7...)	*DocuSigned by:* Jessica Ocampo (1D5251C69F51402...)

30b. NAME AND TITLE OF SIGNER *(Type or print)*	30c. DATE SIGNED	31b. NAME OF CONTRACTING OFFICER *(Type or print)*	31c. DATE SIGNED
Katey Grogan	7/28/2023	Jessica Ocampo	7/28/2023

AUTHORIZED FOR LOCAL REPRODUCTION
PREVIOUS EDITION IS NOT USABLE

STANDARD FORM 1449 (REV. 4/2002)
Prescribed by GSA - FAR (48 CFR) 53.212

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	LINES AWARDED Please see continuation page for a full list of lines awarded. You are required to report sales and remit the Industrial Funding Fee (IFF) quarterly. See your award letter and Welcome Package for additional information. The contract number will be assigned to this contract immediately, via a modification.				

32a. QUANTITY IN COLUMN 21 HAS BEEN

☐ RECEIVED   ☐ INSPECTED   ☐ ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: _____

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE

32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32f. TELPHONE NUMBER OF AUTHORZED GOVERNMENT REPRESENTATIVE
	32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE

33. SHIP NUMBER	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT	37. CHECK NUMBER
☐ PARTIAL ☐ FINAL			☐ COMPLETE ☐ PARTIAL ☐ FINAL	

38. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	40. PAID BY

41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT	42a. RECEIVED BY *(Print)*
41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER	41c. DATE	42b. RECEIVED AT *(Location)*
		42c. DATE REC'D *(YY/MM/DD)*	42d. TOTAL CONTAINERS

STANDARD FORM 1449 (REV. 4/2002) **BACK**

Per block 20, the following are the awarded lines under this contract.

Category: Information Technology
Subcategory: IT Services
SIN: 54151S

List Of Contract Documents

File Label: Contract Summary
File Name: ContractSummary.pdf   Created : 7/27/2023 4:49:27 PM

File Label: 03_Price Proposal Template_R2.xlsx
File Name: 03_Price Proposal Template_R2.xlsx   Created : 7/27/2023 4:49:27 PM

File Label: Offer.pdf
File Name: Offer.pdf   Created : 7/25/2023 1:44:18 PM

File Label: e1079677 - FPR - OCT CAPITAL TECH.pdf
File Name: e1079677 - FPR - OCT CAPITAL TECH.pdf   Created : 7/28/2023 1:00:16 PM

File Label: Commercial Sales Practices
File Name: csp.pdf   Created : 7/28/2023 2:06:33 PM

File Label: e1079677 - FSS Pricelist - OCT.docx
File Name: e1079677 - FSS Pricelist - OCT.docx   Created : 7/27/2023 4:56:27 PM

GENERAL SERVICES ADMINISTRATION

Federal Acquisition Service

Authorized Federal Supply Schedule FSS Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA *Advantage!*®, a menu-driven database system. The INTERNET address GSA *Advantage!*® is: GSAAdvantage.gov.

Multiple Award Schedule

FSC Group: Multiple Award Schedule
Contract number: TBD

Contract period: TBD

OCT Capital Technology JV LLC
OCT Capital Technology is a joint venture between the following joint venture partners: Capital Technology Group and OCT Consulting.

FSS Program Contract Number	Name of Offeror	SINs Awarded
47QRAA20D0035	OCT Consulting LLC	541611
GS-35F-049GA	OCT Consulting LLC	54151S
47QTCA18D00AX	Capital Technology Group LLC	541519CAM, 54151S

The joint venture partner(s) are prohibited from submitting competing quotations for FSS program orders and BPAs using either their own FSS program contract(s) or any joint venture FSS program contract(s) for which they are a joint venture partner.

1311 Capulet Ct.
McLean, VA 22102-2756
703-677-8413
www.octctpartneres.com
POC: Atul Kathuria
atul.kathuria@octconsulting.com
Business size: Small, 8(a) Certified JV

For more information on ordering go to the following website: https://www.gsa.gov/schedules.

Price list current as of Modification #

Prices Shown Herein are Net (discount deducted)

CUSTOMER INFORMATION

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).

SINs	Recovery	SIN Title
54151S	54151SRC	Information Technology Professional Services
OLM	OLMSTLOC OLMRC	Order-Level Materials (OLM's)

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply. See Page 4

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item. See Page 4

2. Maximum order:

SINs	Maximum Order
54151S	$500,000
OLM	$250,000

3. Minimum order: $100

4. Geographic coverage (delivery area). Domestic

5. Point(s) of production (city, county, and State or foreign country). Same as Company Address

6. Discount from list prices or statement of net price. Government Net Prices (discounts already deducted.)

7. Quantity discounts. None

8. Prompt payment terms. Net 30 days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9. Foreign items (list items by country of origin). Not Applicable

10a. Time of delivery. (Contractor insert number of days.) Contact Contractor

10b. Expedited Delivery. Items available for expedited delivery are noted in this price list. Contact Contractor

10c. Overnight and 2-day delivery. Contact Contractor

10d. Urgent Requirements. Contact Contractor

11. F.O.B. point(s). Destination

12a. Ordering address(es). Same as Company Address

12b. Ordering procedures: See Federal Acquisition Regulation (FAR) 8.405-3.

13. Payment address(es). Same as Company Address

14. Warranty provision. Standard Commercial Warranty Terms & Conditions

15. Export packing charges, if applicable. Not Applicable

16. Terms and conditions of rental, maintenance, and repair (if applicable). Not Applicable

17. Terms and conditions of installation (if applicable). Not Applicable

18a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable). Not Applicable

18b. Terms and conditions for any other services (if applicable). Not Applicable

19. List of service and distribution points (if applicable). Not Applicable

20. List of participating dealers (if applicable). Not Applicable

21. Preventive maintenance (if applicable). Not Applicable

22a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants). Not Applicable

22b. If applicable, indicate that Section 508 compliance information is available for the information and communications technology (ICT) products and services and show where full details can be found (e.g. contractor's website or other location.) ICT accessibility standards can be found at: https://www.Section508.gov/.
Not Applicable

23. Unique Entity Identifier (UEI) number. NMBNQ2E5GKL5

24. Notification regarding registration in System for Award Management (SAM) database. Contractor registered and active in SAM

Labor Category/Service Title	GSA PRICE including IFF Year 1	GSA PRICE including IFF Year 2	GSA PRICE including IFF Year 3	GSA PRICE including IFF Year 4	GSA PRICE including IFF Year 5
Data Architect/Scientist Lead	$163.00	$170.50	$178.34	$186.54	$195.12
Develops Solutions Architect Lead	$190.02	$198.76	$207.90	$217.46	$227.47
Full Stack Engineer II	$142.61	$149.17	$156.03	$163.20	$170.71
Systems Developer I	$81.11	$84.84	$88.74	$92.82	$97.09
Systems Developer II	$91.94	$96.17	$100.59	$105.22	$110.06
Full Stack Engineer IV	$185.92	$194.48	$203.43	$212.79	$222.57
Business Analyst	$129.87	$135.85	$142.10	$148.63	$155.48
Systems Developer IV	$135.88	$142.13	$148.66	$155.51	$162.66
Full Stack Engineer III	$164.35	$171.91	$179.82	$188.09	$196.75
Scrum Master/Agile Lead	$130.76	$136.78	$143.06	$149.64	$156.52
Systems Developer III	$114.41	$119.67	$125.17	$130.92	$136.95
Data Engineer	$128.72	$134.64	$140.84	$147.31	$154.10
Sr. Program Analyst	$132.98	$139.09	$145.49	$152.18	$159.18
Communications Specialist	$132.98	$139.09	$145.49	$152.18	$159.18
Enterprise License Specialist	$98.88	$103.43	$108.18	$113.16	$118.37
Jr. Program Analyst	$98.88	$103.43	$108.18	$113.16	$118.37
Program Manager	$145.79	$152.50	$159.52	$166.85	$174.53

Service Contract Labor Standards: The Service Contract Labor Standards (SCLS), formerly known as the Service Contract Act (SCA), is applicable to this contract as it applies to the entire Multiple Award Schedule (MAS) and all services provided. While no specific labor categories have been identified as being subject to SCLS/SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CRF 541.300), this contract still maintains the provisions and protections for SCLS/SCA eligible labor categories. If and / or when the contractor adds SCLS/SCA labor categories to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCLS/SCA matrix identifying the GSA labor category titles, the occupational code, SCLS/SCA labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.

Labor Category/Service Title	Labor Category/Service Description	Minimum Education	Minimum Years of Experience
Data Architect/Scientist Lead	Provides advice and guidance regarding the architecture in terms of business, data, application and technology. Defines how the data will be stored, secured, consumed, integrated and managed by different data entities and IT systems, as well as any applications using or processing that data. Develops data strategy in close alignment with business and enterprise architect. Leads the analysis of data through different sources within the enterprise to develop models and identify patterns to draw intelligence from data to inform business or policy decisions.	Bachelors Degree	5
Develops Solutions Architect Lead	Leads software developers, engineers and architects to define software, hardware, and communications design standards and architecture in support of business and IT requirements. Creates and maintains complex IT design documents. Defines non-functional (IT system) requirements and design to ensure effective, reliable and supportable IT services. Researches new emerging technologies, conducts analysis of alternatives and develops cost benefit analysis for adoption to support mission. Develops policies and procedures to ensure compliance with predefined standards. Briefs complex technical concepts to IT and business executives.	Bachelors Degree	7
Full Stack Engineer II	Designs, develops, and deploys complex applications with multi layered architecture using a wide range of technologies to integrate different components into a cohesive and functional system. Experienced in designing and implementing IT solutions in multiple hosting environments to include on-prem, cloud and hybrid. Demonstrates deep understanding of both front-end and back-end components of a system. Demonstrates deep understanding and experience in developing systems with high performance, availability and reliability. Collaborates with cross-functional teams to design, develop, and test software applications. Experienced in multiple scripting languages to support automation of IT delivery pipeline to include software driven infrastructure. Designs and implements APIs, microservices and other integration patterns. Troubleshoots issues and provides timely resolutions to ensure maximum uptime and availability of the applications.	Bachelors Degree	2
Systems Developer I	Specializes in building and maintaining computer systems, applications, and infrastructure. Works in a team environment with other software developers, system administrators, and engineers to design, implement, test and maintain complex systems that meet business needs. Experienced in designing and implementing IT solutions in multiple hosting environments to include on-prem, cloud and hybrid. Writes clean, maintainable, and scalable code using programming languages. Develops and maintains database schemas and writes queries to retrieve and manipulate data. Configures and maintains servers, networking equipment, and other hardware components while troubleshooting issues and providing timely resolutions to ensure maximum uptime and availability	Bachelors Degree	2

	of the systems. Documents software development processes, system design, and configurations. Is up-to-date with the latest trends and technologies in the software development industry and continuously learning and improving skills. Experienced in agile development methodologies.		
Systems Developer II	Specializes in building and maintaining computer systems, applications, and infrastructure. Works in a team environment with other software developers, system administrators, and engineers to design, implement, test and maintain complex systems that meet business needs. Experienced in designing and implementing IT solutions in multiple hosting environments to include on-prem, cloud and hybrid. Writes clean, maintainable, and scalable code using programming languages. Develops and maintains database schemas and writes queries to retrieve and manipulate data. Configures and maintains servers, networking equipment, and other hardware components while troubleshooting issues and providing timely resolutions to ensure maximum uptime and availability of the systems. Documents software development processes, system design, and configurations. Is up-to-date with the latest trends and technologies in the software development industry and continuously learning and improving skills. Experienced in agile development methodologies.	Bachelors Degree	3
Full Stack Engineer IV	Leads a team of software developers and fullstack engineers to design, develop, and deploy complex applications with multi layered architecture using a wide range of technologies to integrate different components into a cohesive and functional system. Briefs complex technical concepts to IT and business executives. Creates and maintain complex IT design documents. Experienced in designing and implementing IT solutions in multiple hosting environments to include on-prem, cloud and hybrid. Demonstrates deep understanding of both front-end and back-end components of a system. Demonstrates deep understanding and experience in developing systems with high performance, availability and reliability. Collaborates with cross-functional teams to design, develop, and test software applications. Experienced in multiple scripting languages to support automation of IT delivery pipeline to include software driven infrastructure. Designs and implements APIs, microservices and other integration patterns. Troubleshoots issues and provides timely resolutions to ensure maximum uptime and availability of the applications.	Bachelors Degree	5
Business Analyst	Serves as a key analytical and technical resource on engagement team by helping formulate and define systems scope and objectives through research and fact-finding combined with a basic understanding of business systems, industry requirements and technology implications. Assumes responsibility for analyzing and documenting data, conducting extensive research, and integrating technical solutions. Performs financial and data modeling, evaluates current processes, and prepares appropriate documentation and artifacts like business requirements matrix and flows. Maintains accountability for process deliverables and business presentations to client.	Bachelors Degree	2

Systems Developer IV	Leads a team of software developers, system administrators, and engineers to design, implement, test and maintain complex applications with multi layered architecture using a wide range of technologies to integrate different components into a cohesive and functional system that meet business needs. Briefs complex technical concepts to IT and business executives. Creates and maintains complex IT design documents. Evaluates complex problems and develops options and recommendations to executives for decisions. Specializes in building and maintaining computer systems, applications, and infrastructure. Experienced in designing and implementing IT solutions in multiple hosting environments to include on-prem, cloud and hybrid. Writes clean, maintainable, and scalable code using programming languages. Develops and maintains database schemas and writes queries to retrieve and manipulate data. Designs and implements APIs, microservices and other integration patterns. Configures and maintains servers, networking equipment, and other hardware components while troubleshooting issues and providing timely resolutions to ensure maximum uptime and availability of the systems. Documents software development processes, system design, and configurations. Is up-to-date with the latest trends and technologies in the software development industry and continuously learning and improving skills. Experienced in agile development methodologies.	Bachelors Degree	5
Full Stack Engineer III	Works independently or leads a team of software developers and fullstack engineers to design, develop, and deploy complex applications with multi layered architecture using a wide range of technologies to integrate different components into a cohesive and functional system. Briefs complex technical concepts to IT and business executives. Creates and maintain complex IT design documents. Experienced in designing and implementing IT solutions in multiple hosting environments to include on-prem, cloud and hybrid. Demonstrates deep understanding of both front-end and back-end components of a system. Demonstrates deep understanding and experience in developing systems with high performance, availability and reliability. Collaborates with cross-functional teams to design, develop, and test software applications. Experienced in multiple scripting languages to support automation of IT delivery pipeline to include software driven infrastructure. Designs and implements APIs, microservices and other integration patterns. Troubleshoots issues and provides timely resolutions to ensure maximum uptime and availability of systems.	Bachelors Degree	4
Scrum Master/Agile Lead	Facilitates and coaches an agile development team. Ensures that the team follows the agile methodology and adheres to the Scrum framework. Works closely with the product owner, development team, and other stakeholders to ensure delivery of high-quality software on time and within budget. Facilitates agile ceremonies such as daily stand-up meetings, sprint planning, sprint reviews, retrospectives etc. Ensures that the team has a clear understanding of the project scope and goals and support prioritization of tasks. Removes any obstacles that impede the team's progress and facilitates	Bachelors Degree	5

	communication between the team and other stakeholders.		
Systems Developer III	Works independently or leads a team of software developers, system administrators, and engineers to design, implement, test and maintain complex applications with multi layered architecture using a wide range of technologies to integrate different components into a cohesive and functional system that meet business needs. Briefs complex technical concepts to IT and business executives. Creates and maintains complex IT design documents. Evaluates complex problems and develops options and recommendations to executives for decisions. Specializes in building and maintaining computer systems, applications, and infrastructure. Experienced in designing and implementing IT solutions in multiple hosting environments to include on-prem, cloud and hybrid. Writes clean, maintainable, and scalable code using programming languages. Develops and maintains database schemas and writes queries to retrieve and manipulate data. Designs and implements APIs, microservices and other integration patterns. Configures and maintains servers, networking equipment, and other hardware components while troubleshooting issues and providing timely resolutions to ensure maximum uptime and availability of systems. Documents software development processes, system design, and configurations. Is up-to-date with the latest trends and technologies in the software development industry and continuously learning and improving skills. Experienced in agile development methodologies.	Bachelors Degree	4
Data Engineer	Designs and develops data processing pipelines and workflows, integrates data from multiple sources, and ensures the quality and accuracy of data. Optimizes data storage and retrieval systems, creating data models and schemas, and builds and maintains data infrastructure. Works with large-scale datasets and has experience with data warehousing, data modeling, and data integration.	Bachelors Degree	2
Sr. Program Analyst	Leads or provides advice in planning, development, and program analysis for all aspects of current or projected operating programs for actual or potential effectiveness in achieving planned goals and objectives. Oversees execution of programs of broad scope and mission impact. Reviews and interprets new and established directives, instructions, regulations, and delegations of authority for potential impact on major program objectives, operating policies, work operations, and progress. Assures program goals, objectives, and operations. Develops, maintains, and monitors projects, and integrated reporting system(s) affecting program(s) throughout the activity. Communicates information to senior manager and executives for effective evaluation of program operations and milestones. Analyzes, extracts, summarizes, and identifies significant trends and issues. Forecasts and estimates program requirements and prepares programmatic reports, justifications, charts, graphs, statistical and narrative data, etc., for presentations and briefings. Conducts management surveys, audits, projects, etc., and provides advisory services to operating or management officials.	Bachelors Degree	5

Communications Specialist	Develops and implements communication strategies and plans for a office or program targeting internal and external stakeholders on multiple mediums to include internal channels, public facing websites and social media. Creates and manages the full cycle of content development for multiple mediums of communication. Facilitates and leads content development effort from the initial inception to the publication of the final product. Expertise and general background developing, writing, and editing material for reports, manuals, briefs, proposals, instruction books, catalogs, and related technical and administrative publications. Creates blueprints, sketches, drawings, specifications, mockups, operating procedures, production sequence details.	Bachelors Degree	2
Enterprise License Specialist	Manages software licensing agreements and contracts, monitors software usage, and ensures compliance with licensing agreements. Tracks software licenses and renewals, manages license keys and activations, and negotiates licensing agreements with software vendors. Works closely with stakeholders such as IT, procurement and finance teams to procure and manage software licenses. Works with software vendors to negotiate favorable licensing agreements. Experienced with software license management tools and technologies. Analyzes software usage and makes recommendations for optimizing software licensing.	Bachelors Degree	2
Jr. Program Analyst	Plans, develops, and analyzes all aspects of current or projected operating programs for actual or potential effectiveness in achieving planned goals and objectives. Reviews and interprets new and established directives, instructions, regulations, and delegations of authority for potential impact on major program objectives, operating policies, work operations, and progress. Develops, maintains, and monitors projects, and integrated reporting system(s) affecting program(s) throughout the activity. Analyzes, extracts, summarizes, and identifies significant trends and issues. Forecasts and estimates program requirements and prepares programmatic reports, justifications, charts, graphs, statistical and narrative data, etc., for presentations and briefings. Conducts management surveys, audits, projects, etc.	Bachelors Degree	2
Program Manager	Performs management of overall support operations that may involve multiple projects and groups of personnel. Organizes, directs and coordinates the planning and production of all program activities. Identifies and commits resources required. Defines and documents project scope, goals, and deliverables, detailed project plans and schedules, and monitors project progress against established goals and timelines. Manages project risks, issues, and changes, and communicates project status and progress to stakeholders. Identifies areas for process improvement and make recommendations for changes to improve project delivery. Briefs senior managers and executives on program performance and risks.	Bachelors Degree	7